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25 JUL 1960

Office of Training
No. 60-7133

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MEMORANDUM FOR: Deputy Director (Plans)

THROUGH : Deputy Director (Support)

SUBJECT : Threat of Hostile Audio Surveillance
(Briefing Program Proposal)

1. This memorandum contains a recommendation submitted for your approval. Such recommendation is contained in paragraph 3.

2. Consistent with its responsibilities in the field of audio countermeasures, the Office of Security has, for some time, been offering briefings on the threat of hostile audio surveillance for the benefit of selected personnel going overseas. This briefing program has operated on a modest scale and has involved mostly Chiefs of Stations.

3. The Office of Security now is in a position to offer such briefings on a broader scale and hence to extend this three-part recommendation:

a. That, starting on or about 1 September 1960, the Office of Security begin to offer scheduled presentations of a two-hour lecture/demonstration program dealing with the threat of hostile audio surveillance to be attended by Agency personnel scheduled to depart for overseas PCS assignments.

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b. That these briefings take place on Monday, Wednesday, and Friday mornings from 9:30 A.M. to 11:30 A.M. in [REDACTED] where the Office of Security has the mounted display equipment needed for an effective presentation. This site can accommodate an audience of twelve. It is felt that at least three programs per week will be needed to keep pace with the heavy months of PCS travel from March through September. Experience may show that it is possible to reduce the offerings to two per week during the balance of the year.

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c. That the scheduling and general administrative support of this program be handled by the Central Processing Branch, Office of Personnel, the Agency component in the best position to monitor a program affecting overseas-bound personnel.

4. Obviously, before a program such as that proposed above could become a reality, numerous details, including a waiver procedure, would have to be worked out. These specific problems can be dealt with after the broad proposal has been evaluated.

5. Your approval of the recommendation made above is respectfully requested.

[REDACTED]
Director of Security

FOIAB3B

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CONCURRENCES:

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[Redacted Signature Box]

Ref. Director of Personnel

1 August 60
Date

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[Redacted Signature Box]

Acting Director of Training

2 August 60
Date

FOIAB3B

[Redacted Signature Box]

Deputy Director (Support)

4 August 60
Date

The recommendation in paragraph 3
is approved:

Date

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[Redacted Signature Box]

Deputy Director (Plans)

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This Notice Expires

NOTICE
NO. _____

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SECURITY

THE THREAT OF HOSTILE AUDIO SURVEILLANCE

1. Beginning in October 1960, Agency employees departing for overseas PCS assignments will be scheduled to attend a briefing dealing with the threat of hostile audio surveillance and possible countermeasures. The scheduling of personnel for this program will be the responsibility of the Central Processing Branch, Office of Personnel.

2. The program, consisting of a 90-minute lecture-demonstration presented by the Office of Security, will be conducted on a regularly scheduled basis at 1000 hours on Mondays, Wednesdays, and Fridays in Room 20, [REDACTED]

3. A waiver of the requirement to attend this program may be granted only by the Director of Security or his designees.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

L. K. WHITE
Deputy Director
(Support)

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